

# Harcourts

## Cancel

- Newspaper Delivery
- Telephone
- Internet
- Cable
- Gas
- Electricity
- Water
- Other

## Get Organized

- Obtain a supply of boxes from places like the supermarket or storage place
- Obtain packaging tape and heavy marker pens
- Arrange for a truck and friends, or moving company for the day of the move
- Arrange for the care of your children on moving day
- Make suitable arrangements for any pets
- Arrange insurance for your new home
- Organizing shifting times with the purchasers of your old property and the previous owner of your new one. Your Harcourts Realtor will help co-ordinate this

## Notify your change of address to

- Bank
- Credit card & store charge card companies, ie: Visa, MasterCard, Esso, The Bay
- Post office for redirection of mail
- Registrar of motor vehicles and drivers licence (ICBC)
- Provincial Health Care
- Insurance Companies (house, contents, car, health etc)
- Government
- Clubs and organizations
- Police (If you store and own firearms)
- Friends
- Relatives
- Publications you subscribe to
- Doctor
- Dentist
- Accountant
- Work
- Who else sends me mail?

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## Remember to

- Clean the stove
- Defrost the fridge/freezer
- Tidy the yard
- Ensure that the chattels that have been sold with the property aren't accidentally packed
- Disconnect all appliances
- Throw out items that you don't intend taking with you (organize garage sale)
- List valuable items for special care when moving
- Advise removal company of dangerous goods being moved ie. Ammunition, petrol, spirits, chemicals
- Securely pack all jewelry, money, special documents and papers ie. Legal, tax, insurance etc
- Set aside items you will need on the day of the move so you can take them with you
- Pack each room leaving the boxes stacked and labelled with the room they are to be moved to ie kitchen. It is a good idea to write on each box a list of its general contents
- Boxes containing breakables label 'FRAGILE' and identify these items to your removal people
- Pot and pack away plants and cuttings you are taking with you
- Explain your packing procedure to the removal people and be at your new home when they arrive

## Don't

- Put breakables or liquid filled containers in drawers
- Overload drawers and make furniture too heavy to shift (too much weight can damage furniture)
- Move netting, barbed wire, timber, wood, coal etc without special arrangements being made
- Store perishable goods where they might be overlooked

## Make Arrangements

- See your lawyer to sign transfer documents/mortgage discharge documents
- Advise your children's school that your children are leaving and the name of their new school so that files can be forwarded if applicable
- Enrol children in new school

## Things to Organize for New Home

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# Harcourts

## The Week before moving

- Remind and confirm dates/times/locations for furniture removal company
- Confirm moving in/moving out details and key exchange with your Harcourts Realtor
- Say goodbye to friends and neighbours

## Have one last check

- Nothing left behind?
- No clothes at dry cleaners?
- No gear stored away from your property?
- Electricity and gas turned off?
- Water turned off and no taps left running?
- Light switches off?
- Windows and doors latched?
- Keys with Lawyer-Realtor (if applicable)

## After the move

- Have spare keys cut
- Make an insurance claim, if any damage has occurred during the move
- Familiarise children with how to get to and from school
- Enjoy your new home
- Keep in touch with your Harcourts Realtor. We'd love to hear how everything is going.